

ANCCI UNIVERSITY
P.O. Box 79805
Amarillo, TX 79114
806.476.0013
www.ancciuniversity.org

EDUCATION COORDINATOR

Job Description

The EC is a non-salaried agent paid 10% of the money paid by the students to ANCCIU by the students. The duties of the EC are as follows:

1. Recruit applicants by disseminating information regarding ANCCIU through personal Contact in churches and community.
2. To form study group (s) of the registered students. The group should have at least three students.
3. Guide the candidate to fill in the application forms.
4. To advise applicants of University deadlines and the cost of courses taken.
5. Education Coordinator is responsible to the President
6. To collect the money and send them to ANCCIU either by transfer to ANCCI account (the detail of the account will be given), PayPal at registrar@ancciuniversity.org. Money order and cashier's check should be made payable to ANCCIU and mailed to P.O. Box 79805 Amarillo, TX 79114, USA.
- 7 CE will communicate with the University administration regularly.

ELEVATION TO A DEAN

After recruiting 100 students and establish a local Campus the EC will be elevated to a Dean if he or she has the following qualities.

1. Integrity and Faithfulness with money
2. He must be absolutely honest and a good steward.
3. He must abide in ANCCI vision and doctrinal statement. For more information Visit www.alinationscci.org/about
4. He must hold an earned doctoral degree in theology

For more information about the University visit: www.ancciuniversity.org

To apply, email your application to President at Registrar@ancciuniversity.org
Include your resume and information about your church affiliation.