

# ANCCI University

## College of Religious Education

### Course Syllabus In

Course Number : RED 503  
Course Title : Guidance and Counseling  
Course Description : This is introductory course for basic guidance work. It aims to equip the future teacher with the basic principles, procedures and materials needed in helping students access their strength and weaknesses, it is also designed to increase the teacher's ability to understand the objectives, the set up and various services offered by the guidance program.

Prerequisite :  
Unit Credit : 3 units  
Credit Hours : 3 hours per week  
Objectives : At the end of the course, the students are expected to:

1. develop a working philosophy, knowledge and skills to involve a functional Guidance Program
2. acquire essential facts about the history and foundation of Guidance
3. develop a positive attitude towards the organization and supervision of a Guidance Program to make it responsive to the needs of its clientele.
4. enhance their counseling skills and broaden their perspective in dealing with day to day problems and difficulties.

### Course Content

Course Objectives or Learning Outcomes	Content	Teaching Strategies	Evaluation
<ol style="list-style-type: none"><li>1. Discuss the essence of understanding individuals in the fields of Guidance and the aim to develop personal growth and development</li><li>2. Formulate the meaning of guidance</li><li>3. Distinguish the different areas, aims and principles of guidance to help the future counselor develop practical concept of Guidance.</li></ol>	<p>Guidance : Meaning, Function, and Scope</p> <ul style="list-style-type: none"><li>- Meaning and Scope for Guidance</li><li>- Functions and scope for Guidance</li><li>- Guidance and Discipline</li><li>- Role of a Classroom Teacher</li><li>- Leading Concerns of Guidance</li><li>- Essential Elements of Guidance</li></ul>	<p>Individual Reporting (through Writing)</p> <p>Research</p>	<p>Essay</p> <p>Periodic Exam</p>

	<p>Aspects of Guidance</p> <ul style="list-style-type: none"> <li>- Areas of Guidance <ul style="list-style-type: none"> <li>• Educational</li> <li>• Socio-curie &amp; Moral</li> <li>• Vocational Career</li> </ul> </li> </ul> <p>Understanding the learner's Need:</p> <ul style="list-style-type: none"> <li>• Emotional</li> <li>• Intellectual</li> <li>• Physical</li> <li>• Social Needs</li> </ul> <ul style="list-style-type: none"> <li>- Different Types of Guidance Assistance</li> </ul>	<p>Reporting</p> <p>Reading</p>	<p>Essay</p> <p>Periodic Exams</p>
<ol style="list-style-type: none"> <li>1. Discuss the basic organizational Principles of the Guidance Program</li> <li>2. Describe and illustrate the factors in the development of a guidance program</li> <li>3. Understand and apply counseling to the students</li> <li>4. Identify different forms of Guidance</li> <li>5. Portray the role of the Teacher</li> </ol>	<ul style="list-style-type: none"> <li>• The guidance Program</li> <li>- Basic Organizational Principles</li> <li>- Factors in the development of a Guidance Program</li> <li>- Guiding points on the deliverance of the Guidance</li> <li>- Forms of Guidance; <ul style="list-style-type: none"> <li>• Individuals</li> <li>• Group</li> <li>• Homeroom</li> </ul> </li> <li>• The Guidance Services <ul style="list-style-type: none"> <li>- Orientation Service</li> <li>- Counseling Service</li> </ul> </li> <li>• Remedial &amp; enrichment Services</li> </ul>	<p>Reading</p> <p>Term paper</p>	<p>Essay</p> <p>Periodic Exams</p>

References :

Jones, Arthur J. Principles of Guidance. New York Mc Graw Hill Book Co. 1970

Mendoza, Elinita D. Guidance & Counseling Today Manila Rex Book Store Inc. 2003